

Annual Report, Extension or Deferral Application Template



ANNUAL REPORT

Please use the following template when providing your annual report for the Trustees. In addition to your **short covering letter** and a **short report from your principal, tutor or departmental head**, your report of no more than **two A4 pages** is to be provided by **October 31st** each year by email to: info@saltcreekschoalrship.com.au

Names:

Reporting Year:

Attending which University/College:

Enrolled in which Degree:

Please write your annual report using the following headings:

1. **Academic Progress**
2. **College/University Participation**
3. **Community Participation**
4. **Other Activities**

APPLICATION FOR EXTENSION OR DEFERRAL OF SCHOLARSHIP

Salt Creek Scholarship Scholars wishing to apply for an extension or deferral of their Scholarship are to use the same reporting template and provide the following additional information:

1. **A letter outlining the reasons for the requested extension or deferral**
2. **the names and contact addresses of two referees and a report from the principal, tutor or department head in support of a request for an extension or deferral**

Decisions about an extension or deferral are made by the Trustees and each is taken on its merits and individual circumstances at the time of application.